



AGENDA

Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 424-6701

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Larry Davis, Member
John A Krings, President

June 4, 2018

LOCATION: Board of Education Conference Room A/B

TIME: 6:00 p.m.

- I. Call to Order
- II. Public Comment
- III. Business Services
 - A. Kitchen Maintenance – Grove, Howe, and Washington Elementary – Approval
- IV. Updates and Reports
 - A. Purchases – Update
 - B. Closing Agreement on Final Determination Covering Worker Classification – Update
 - C. Automated External Defibrillator Recall – Update
- V. Agenda Items
- VI. Future Agenda Items

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at [715-424-6701](tel:715-424-6701), at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling [715-424-6701](tel:715-424-6701).

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



BACKGROUND

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Larry Davis, Member
John A Krings, President

June 4, 2018

LOCATION: Board of Education Conference Room A/B

TIME: 6:00 p.m.

I. Call to Order

II. Public Comment

III. Business Services

A. Kitchen Maintenance – Grove, Howe, and Washington Elementary – Approval

Kitchen grease traps need to be replaced at Grove, Howe, and Washington Elementary Schools.

Following are the quotes received:

Eron & Gee/Herman's Plumbing and Heating	\$23,814
Kohl's Plumbing and Heating	20,975
Tweet/Garot Mechanical	21,200

The quote received from Kohl's Plumbing did not include providing outside access to the grease trap at Howe Elementary School and Kohl's Plumbing was unable to complete the work this summer. The bids received from Eron & Gee and Tweet/Garot did include providing outside access to the grease trap at Howe Elementary School.

The Administration recommends that the proposal from Tweet/Garot Mechanical for the replacement of kitchen grease traps at Grove, Howe, and Washington Elementary Schools at a cost of \$21,200.00, with funding from the Food Service budget, be recommended for approval to the Board of Education.

IV. Updates and Reports

A. Purchases – Update

Copies of the following invoices are included as Attachment A:

LifeGuard MD – Replacement Defibrillators

Follett – Online Library Media

Business Services Committee Meeting Background – June 4, 2018

B. Closing Agreement on Final Determination Covering Worker Classification – Update

Board Members may have noticed a payment for legal services regarding an Internal Revenue Service audit listed under “Purchases – Update” on the May 7, 2018 Business Service Background. The Internal Revenue Service wrapped up a four month audit of the District’s payroll operations at the end of April 2018. The resulting agreement was that beginning July 1, 2018 all community athletic event workers “will be treated as employees for all federal employment tax purposes,” compensated through payroll, issued W-2’s, and have social security tax withheld from their compensation. Any federal employment tax liability for failure to pay social security and federal income tax on community athletic event workers prior to July 1, 2018 was fully discharged with a \$720.05 payment to the Internal Revenue Service.

C. Automated External Defibrillator Recall – Update

Philips is recalling HeartStart Home and OnSite (HS1) automated external defibrillators (AEDs) because one or both contact pins may be contaminated by residue from the soldering process. This contamination could prevent an adequate connection between the pad cartridge and the AED.

The majority of the School District’s AED units were purchased in 2006 and 2007. Even though the units are currently self-testing, Philips stated that “self-tests might not identify a problem and the device might not deliver a shock when needed.” Because of this, Philips has issued a recall. Kathy Jarosinski has been working with Patty Wrich, President and Owner of LifeGuard MD, for the quote for 15 new units. (See Attachment A)

LifeGuard MD gave the School District a \$160 rebate for each of the 17 units being returned (normally would only be \$50 because of the age of our units) and a 22% discount on our total purchase.

V. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the Regular Board of Education meeting.

VI. Future Agenda Items

No future agenda items of the Business Services Committee were identified.

Attachment A



Quote

14503 Grover St Suite 103
 Omaha, NE 68144-3283
 (402) 898-4141

ADDRESS
Wisconsin Rapids Public School District 510 Peach St Wisconsin Rapids, WI 54494

SHIP TO
Wisconsin Rapids Public School District Central Storage 2510 Industrial Street Wisconsin Rapids, WI 54495

QUOTE #	DATE	EXPIRATION DATE
3015	04/18/2018	05/18/2018

Please detach top portion and return with your payment.

SHIP VIA
 USPS

INVOICED BY
 PJW

DESCRIPTION	QTY	LIST PRICE	SALES PRICE
DDE-5066 Philips HeartStart OnSite Defibrillator Standard 8 yr warranty 1-set adult defibrillation pads pre-installed 1- 4 year battery, pre-installed Case must be ordered separately Serial:	15	1,354.00	20,310.00T
DZ-TRAC Tracking of AED pads, battery, and warranty dates. Automatic email or mail reminders for replacement. Helps ensure compliance with state mandated AED maintenance requirements. NO CHARGE. INCLUDED WITH PURCHASE.\$99 Value	15	0.00	0.00
DZ-DECAL-1818 Decal, AED, Indoor/Outdoor, Vinyl, 5" x 5" NO CHARGE. INCLUDED WITH PURCHASE.\$4.99 Value	15	0.00	0.00
DZ-TG0594 Tag, AED Inspection Tag, Plastic NO CHARGE. INCLUDED WITH PURCHASE.\$4.99 Value	15	0.00	0.00
DDS-Trade Discount given for trade in units.	17	-160.00	-2,720.00T
DPA-5072AP Case, Philips, pink quick access bag, Onsite Ped Pads, Ea (\$10 value) If needed Each school would keep the red AED case, the spare pads, and the current, inserted battery from their existing AED's. These items that come with the new AED will become the spares.	17	0.00	0.00T

If this proposal meets with your approval, please sign and date in the spaces provided and mail, fax to the numbers listed below, or scan and email to info@lifeguardmdusa.com.

Shipping is FOB Omaha, NE. Price is firm for 30 days. Sales Tax is not included.

SUBTOTAL	17,590.00
DISCOUNT 22%	-3,869.80
TAX (0%)	0.00
SHIPPING	210.00
TOTAL	\$13,930.20



RENEWAL QUOTE

Page	1
Quote#	7336216
Issue Date	05/11/2018
Expiration Date	07/31/2018
Customer#	4892850
Customer	WISCONSIN RAPIDS SCHS

WISCONSIN RAPIDS SCHS
510 PEACH ST
WISCONSIN RAPIDS WI 54494

Quote Summary		Payable in USD
Quote Total		\$16,915.50
Applicable taxes are NOT included		

NOTICE OF PAYMENT DUE

Mail Payment (Check)
Follett School Solutions, Inc.
91826 Collection Center Drive
Chicago, IL 60693 USA

Mail Purchase Order
Follett School Solutions, Inc.
1340 Ridgeview Drive
McHenry, IL 60050 USA
Email: FSSorders@follett.com
Fax: 800-852-5458

Quote Details					
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount	
G W MEAD ELEM SCH - 4801963					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	06/30/2018	06/30/2019	\$892.50
67051P	RPS ONLINE FOR AR / RC RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$285.54
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$150.00
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	06/30/2018	06/30/2019	\$469.06
Site Total				\$1,797.10	
GRANT SCH - 4801964					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	06/30/2018	06/30/2019	\$892.50
67051P	RPS ONLINE FOR AR / RC RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$285.54
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$150.00
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	06/30/2018	06/30/2019	\$469.06
Site Total				\$1,797.10	
GROVE ELEM SCH - 4801965					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	06/30/2018	06/30/2019	\$892.50
67051P	RPS ONLINE FOR AR / RC RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$285.54
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$150.00
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	06/30/2018	06/30/2019	\$469.06
Site Total				\$1,797.10	
HOWE ELEM SCH - 4801966					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	06/30/2018	06/30/2019	\$892.50
67051P	RPS ONLINE FOR AR / RC RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$285.54
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$150.00
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	06/30/2018	06/30/2019	\$469.06
Site Total				\$1,797.10	
LINCOLN HIGH SCH - 4801967					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	06/30/2018	06/30/2019	\$892.50
67059P	RPS ONLINE FOR LEXILES RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$140.06

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

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RENEWAL QUOTE



Page	2
Quote#	7336216
Issue Date	05/11/2018
Expiration Date	07/31/2018
Customer#	4892850
Customer	WISCONSIN RAPIDS SCHS

Quote Details					
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount	
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$150.00	
67055P WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	06/30/2018	06/30/2019	\$469.06	
				Site Total	\$1,651.62
RIVER CITIES HIGH SCH - 4804419					
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	06/30/2018	06/30/2019	\$892.50	
67059P RPS ONLINE FOR LEXILES RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$140.06	
				Site Total	\$1,032.56
THINK - 4801969					
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	06/30/2018	06/30/2019	\$892.50	
67051P RPS ONLINE FOR AR / RC RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$285.54	
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$150.00	
67055P WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	06/30/2018	06/30/2019	\$469.06	
				Site Total	\$1,797.10
WASHINGTON SCH - 4801971					
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	06/30/2018	06/30/2019	\$892.50	
67051P RPS ONLINE FOR AR / RC RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$285.54	
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$150.00	
67055P WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	06/30/2018	06/30/2019	\$469.06	
				Site Total	\$1,797.10
WISCONSIN RAPIDS AREA MDL SCH - 4801972					
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	06/30/2018	06/30/2019	\$892.50	
67059P RPS ONLINE FOR LEXILES RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$140.06	
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$150.00	
67055P WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	06/30/2018	06/30/2019	\$469.06	
				Site Total	\$1,651.62
WOODSIDE SCH - 4801973					
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	06/30/2018	06/30/2019	\$892.50	
67051P RPS ONLINE FOR AR / RC RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$285.54	
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	06/30/2018	06/30/2019	\$150.00	
67055P WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	06/30/2018	06/30/2019	\$469.06	
				Site Total	\$1,797.10

End of Quote

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